



## **INVITATION FOR EXPRESSION OF INTEREST FOR THE PROVISION OF LEGAL SERVICES: TENDER NO. APDK/SS/004/2018/19.**

### **INTRODUCTION.**

APDK was established in 1958 and registered as non-governmental organization (NGO) in 1993. The organization has a national office and 10 branches i.e. Nairobi, Mombasa, Kisumu, Busia, Embu, Eldoret, Kisii, Machakos, Nakuru and Siaya. The target population are persons with physical disabilities.

**Vision:** “An inclusive society where persons with different abilities are empowered.”

**Mission:** Strengthen rehabilitation service and mainstream disability for empowerment of persons with different ability.

### **OBJECTIVES:**

- To create awareness on causes, prevention and management of various disabilities with the aim of reducing prevalence and overcome prejudices and traditional beliefs towards persons with disabilities.
- To promote quality rehabilitation services through medical rehabilitation, social rehabilitation and economic empowerment
- To develop low-cost supportive appliances through appropriate technology to meet the needs of persons with disability especially in the rural community.
- To network with the Government and other service providers for persons with disabilities with the aim of coordinating activities to avoid duplication of services.
- To promote formation of grassroots groups of persons with disabilities with the aim of increasing their self-confidence to achieve full participation in their communities and attain equal rights.

APDK works closely with the Ministry of health in the rehabilitation of persons with disabilities. Most of its Branches are located within the government's provincial or district hospitals. In order to meet its objective, APDK offers its services through the Community Based Rehabilitation (CBR) Matrix that comprised of the following pillars;

- Health
- Education
- Livelihood
- Social
- Empowerment

We are therefore inviting eligible and pre- qualified firms to submit their expression of interest in provision of legal services for two years.

The expression of interest shall contain litigation briefs which cover the following areas:

- Commercial securities and contracts.
- Constitution and various labour laws – Employment.
- Intellectual property rights and interest.
- Company law
- Enforcement of civil debt collection
- Personal injuries
- Land
- Matrimonial causes and children rights.
- Succession law.
- Insurance law.

In addition to describing the key reasons as why your firm should selection to any of the above services nationally or internationally, kindly include the minimum fee chargeable for each service mentioned.

Among other, please ensure that the following pre-qualification documents are attached / provided:

- Certificate of incorporation
- Pin Certificate
- KRA Tax Compliance
- Practicing Certificate and Current license.
- Any other necessary materials to give competitive edge

The complete bid documents should be addressed and submitted to:

**THE NATIONAL DIRECTOR / C.E.O**

**THE ASSOCIATION FOR THE PHYSICALLY DISABLED OF KENYA**

**NATIONAL OFFICE AND HEAD QUARTERS**

**P.O. BOX 46747-00100**

**NAIROBI.**

And be placed in tender box located at the reception before **10: 00am** on **15<sup>th</sup> November, 2018**. Any bid received after the above date and time will automatically be disqualified and returned unopened.

For more information visit our website [www.apdk.org](http://www.apdk.org) . Any request for clarification, shall be channeled to the procurement office

For: NATIONAL DIRECTOR / C.E.O

**THE ASSOCIATION FOR THE PHYSICALLY DISABLED**